



GVH Distribution

A Family of Companies

GVH Distribution
A Family of Companies
has branches
nationwide.

Lubbock, TX (Corporate)
Amarillo, TX
Spokane, WA
Salt Lake City, UT
Chicago, IL
Birmingham, AL
Seattle, WA

Affiliated Companies
include:

Blaine Industrial Supply
Hobbs, NM

Gage Van Horn
Lubbock, TX

Miller Paper and
Packaging
Amarillo, TX

Oaks Distributing
Midland, TX

Corley Paper & Packaging
Midland, TX

GVH Distribution is looking for a motivated and energetic individual to fill our Order Selector position at our GVH Distribution warehouse in Lubbock, Texas.

Please inquire if you feel that you can meet the general duties and requirements listed below.

This position is a part time position that offers up to 30 hours a week. The schedule for this position is Monday-Friday starting at 7:00am and may vary according to customer needs. This position's earning potential is up to \$15 per hour (this includes \$13.00/hour base pay plus earned incentives).

Please respond to this posting or apply in person at: 2601 SE Loop 289, Lubbock, TX with your resume.

General Duties of the Order Selector:

- Select customer orders using pick lists.
- Must be able to drive a pallet jack.
- Validate that the correct product has been pulled and is damage free.
- Deliver pallets to correct dock area, stack items on pallets according to supervisor direction and shrink wrap pallets.
- Conduct trailer inspection before loading to assure that the trailer is clean and ready for loading.
- Loads trailer and complete necessary manifesting paperwork.
- Performs various cleaning duties as directed by supervisor.
- Complete any necessary paperwork as designated by supervisor.
- Complete Safety Training Sign Off Form within 2 business days of your hire date.
- Follow and comprehend all safety policies.

Requirements: 18 years of age or older

- Education/Training: High School Diploma/GED preferred.
- Ability to read, write and communicate English relating to job and safety regulations. Must have basic math skills (add, subtract, multiply and divide).
- Previous warehouse and electric pallet jack experience is required (forklift experience preferred).
- Knowledge/Skills/Abilities: Must be able to; learn and use software and equipment, perform all job functions safely and work scheduled times and possible overtime.

Physical Requirements: This job requires the worker to sit, stand, walk, push/pull, stoop/squat, kneel/bend, reach/grasp, drive and lift up to 75lbs. This job requires the employee to be very physically active at all times during their work shift.

If you feel that you meet these qualifications and requirements and you are interested in the Order Selector position, please find our posting on [Indeed.com](https://www.indeed.com) & submit your resume or contact our HR Department at:

LZeman@gvhdistribution.com